

## Department of Mechanical Engineering Graduate Admissions Requirements

Application Deadline	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>US Students</b>            Fall - July 1            Spring - November 1         </td> <td style="width: 50%; vertical-align: top;"> <b>International Students</b>            Fall - May 1            Spring - September 1         </td> </tr> </table>	<b>US Students</b> Fall - July 1 Spring - November 1	<b>International Students</b> Fall - May 1 Spring - September 1
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Department Requirements	<p><b>MS Program / MS Online Program</b></p> <ul style="list-style-type: none"> <li>▪ BS degree (or equivalent degree) in Mechanical Engineering or a related field</li> <li>▪ Upper division GPA of 3.00 (3.50 for international students) or higher</li> <li>▪ GRE score (verbal + quantitative) of 1150 (1350 for international students)</li> <li>▪ TOEFL score of 550 (international students only) or higher</li> </ul> <p><b>PhD Program</b></p> <ul style="list-style-type: none"> <li>▪ MS degree (or equivalent degree) in Mechanical Engineering or a related field</li> <li>▪ GPA of 3.00 (3.50 for international students) or higher</li> <li>▪ GRE score (verbal + quantitative) of 1150</li> <li>▪ TOEFL score of 550 (international students only) or higher</li> </ul> <p><b>BS-PhD Program</b></p> <ul style="list-style-type: none"> <li>▪ Letter of Recommendation from a current Mechanical Engineering faculty member</li> <li>▪ BS degree (or equivalent degree) in Mechanical Engineering or a related field</li> <li>▪ Mechanical Engineering GPA of 3.20 (3.50 for international students) or higher</li> <li>▪ GRE score (verbal + quantitative) of 1300</li> <li>▪ TOEFL score of 550 (international students only) or higher</li> </ul>		
Application	<p>Applications are available online. Request for paper applications should be submitted to the Office of Graduate Studies &amp; Research for Florida A&amp;M students and the Office of Admissions for Florida State students.</p> <ul style="list-style-type: none"> <li>▪ <b>Florida A&amp;M:</b> <a href="http://www.famu.edu/acad/colleges/gds/images/forms/Grad%20Application.pdf">http://www.famu.edu/acad/colleges/gds/images/forms/Grad%20Application.pdf</a></li> <li>▪ <b>Florida State / Online Application (US Students ONLY):</b> <a href="https://admissions.fsu.edu/gradapp/">https://admissions.fsu.edu/gradapp/</a></li> <li>▪ <b>Florida State / US Students:</b> <a href="http://admissions.fsu.edu/online/fsugradapp.pdf">http://admissions.fsu.edu/online/fsugradapp.pdf</a></li> <li>▪ <b>Florida State / International Students:</b> <a href="http://admissions.fsu.edu/images/pdf/intlapp.pdf">http://admissions.fsu.edu/images/pdf/intlapp.pdf</a></li> </ul> <p>A \$20 application fee (\$30 for students applying through Florida State) in US currency must accompany the application (continuing FAMU students are exempt). The check or money order must be drawn on a US bank and be made payable to Florida A&amp;M or Florida State. Foreign money orders are not accepted. The student's name and date of birth should be clearly indicated on all methods of payment. The application will not be processed without the application fee and under no circumstances will the University waive or postpone this fee.</p>		
Supporting Documents	<ul style="list-style-type: none"> <li>▪ <b>Transcripts:</b> Official or certified copies of all academic records from every institution attended are required. Records are considered official only when sent directly from the issuing institution, and must bear the original seal of the institution or the original signature of the institution's records official. <b>International Students:</b> All documents must be issued in the native language and be accompanied by certified English translations.</li> <li>▪ <b>GRE Score:</b> Official GRE results are required of all graduate students. The GRE institutional code for Florida A&amp;M is 5215. The GRE institutional code for Florida State University is 5219. Results are considered official only when sent to the Office of Admissions directly from the testing agency.</li> <li>▪ <b>TOEFL Score:</b> Official TOEFL results are required of all international students whose native language is not English and who have not studied in the United States for at least one academic year. A minimum score of 550 (213 computer-based) is required for admission to the university. The TOEFL institutional code for Florida A&amp;M is 5215. The TOEFL institutional code for Florida State University is 5219. Results are considered official only when sent to the Office of Admissions directly from the testing agency.</li> <li>▪ <b>Letters of Recommendation:</b> Students must provide three letters of recommendations, at least two of which should be from a professor. Students who have been out of school for a number of years and have difficulty securing an academic reference may substitute letters from employers.</li> <li>▪ <b>Personal Statement/Resume:</b> Students must prepare a personal statement. The personal statement should describe your qualifications and long-term goals, as well as your specific interests and how these coordinate with the department's areas of expertise. Students must also prepare a resume.</li> </ul>		

Submitting Your Application	<p>Students should submit their entire application and all supporting documents directly to the Department of Mechanical Engineering.</p> <p>Attn: Graduate Studies Program Assistant  Department of Mechanical Engineering  2525 Pottsdamer Street, Room A229  Tallahassee, Florida 32310</p>	
Admission Notification	<p>Once your application for admission is complete, it will be submitted to the Graduate Committee for review. You can expect a final decision within five to six weeks. Due to the large volume of applications, it is not possible to report on the progress of applications once they have been submitted to the Committee for review. Once a decision has been made you will be notified via e-mail and/or regular mail. Please be sure to include a valid e-mail address so that we may contact you.</p> <p>Notification of admission to the graduate program may precede notification of financial assistance.</p>	
Contact Information	<p><b>Department of Mechanical Engineering</b>  Graduate Studies Program Assistant  Department of Mechanical Engineering  2525 Pottsdamer Street, Room A229  Tallahassee, Florida 32310  Phone: (850) 410-6330  Fax: (850) 410-6337  Email: <a href="mailto:ggreen@eng.fsu.edu">ggreen@eng.fsu.edu</a></p>	<p><b>Florida A&amp;M University</b>  Office of Graduate Studies &amp; Research  Suite 400 Tucker Hall  Tallahassee, FL 32307  Phone: (850) 599-3505  Fax: (850) 561-3727  Web: <a href="http://www.famu.edu/acad/colleges/gradstudies.html">http://www.famu.edu/acad/colleges/gradstudies.html</a>  Email: <a href="mailto:fronia.dupree@famu.edu">fronia.dupree@famu.edu</a></p> <p><b>Florida State University</b>  Office of Admissions  A2500 University Center  Tallahassee, FL 32306-2400</p> <p><b>U.S. Students</b>  Phone: (850) 644-6200  Fax: (850) 644-0197  Web: <a href="http://www.fsu.edu/prospective/graduate">http://www.fsu.edu/prospective/graduate</a>  Email: <a href="mailto:gradadms@admin.fsu.edu">gradadms@admin.fsu.edu</a></p> <p><b>International Students</b>  Phone: (850) 644-3420  Fax: (850) 644-0197  Web: <a href="http://admissions.fsu.edu/intl">http://admissions.fsu.edu/intl</a>  Email: <a href="mailto:intladms@admin.fsu.edu">intlads@admin.fsu.edu</a></p>